

REQUEST: NON-COMPETITIVE CONTRACT

APPROVED

Commissioner of Finance & Administration

Date:

Each of the request items below indicates specific information that **must** be individually detailed or addressed as required. A REQUEST CAN NOT BE CONSIDERED IF INFORMATION PROVIDED IS INCOMPLETE, NON-RESPONSIVE, OR DOES NOT CLEARLY ADDRESS EACH OF THE REQUIREMENTS INDIVIDUALLY AS REQUIRED.

RFS # 440.00-375

STATE AGENCY NAME : TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT)

SERVICE CAPTION : Evaluation of Roadway Efficiency (EVE)

PROPOSED CONTRACTOR : University of Tennessee

CONTRACT START DATE :
(if date is < 60 days after F&A receipt, attach required explanation) March 1, 2005

LATEST POSSIBLE END DATE :
(including ALL options to extend) February 28, 2010

TOTAL MAXIMUM COST :
(including ALL options to extend) \$309,808

APPROVAL CRITERIA :
(select one) ☒ use of Non-Competitive Negotiation is in the best interest of the state

☐ only one uniquely qualified service provider able to provide the service

ADDITIONAL REQUIRED REQUEST DETAILS BELOW (address each item immediately following the requirement text)

- (1) **description of service to be acquired:**
To incorporate the specific project selection criteria developed by TDOT's Long Range Transportation Plan (LRTP) into the software known as EVE to provide maximum flexibility in assigning specific program weight in order to support sensitivity analyses in the programming process.
- (2) **explanation of the need for or requirement placed on the procuring agency to acquire the service :**
EVE is an integral part of TDOT's long-range planning effort and is being utilized as a key input to defining statewide highway deficiencies over the next 30 years. Both ISTE and TEA-21 (federal funding legislation) require that all state departments of transportation conduct statewide transportation planning. This phase of the project will provide the following tasks:
 - Prioritization Techniques
 - Statewide and Freight Travel Demand Models, Project Status Updates, Bicycle Planning-Route Suitability, Peak-Spreading
 - Technical Assistance, Technology Transfer for EVE Maintenance (First Year), Technology Transfer for EVE Maintenance (Second Year), Technology Transfer (Conclusion of Project)
 - Final Report
- (3) **Explanation of whether the service was ever bought by the procuring agency in the past, and if so, what method was used to acquire it :**

EVE development was begun in 1996. UT was selected as the vendor under Contract CUT 107, RES 1069. (This was considered Phase 1 of a multi-phase contract.) Work was continued with Phase 2 under Contract CUT 300, RES 1251. At the time the University of Tennessee was selected, F&A policy exempted institutions of higher education from the non-competitive selection process. Therefore, RFPs were not utilized. UT now has all the tools in place as well as the expertise and experience for the research project we are now requesting.

(4) **name and address of the proposed contractor's principal owner(s) :**
(not required if proposed contractor is a state education institution)

(5) **evidence that the proposed contractor has experience in providing the service and evidence of the length of time the contractor has provided service :**

The contractor has successfully developed both previous phases of the EVE software (as described in question 3).

(6) **documentation of OIR endorsement of the Non-Competitive procurement request :**
(required only if the subject service involves information technology)

select one:

☐

Documentation Not Applicable to this Request

☒

Documentation Attached to this Request

(7) **documentation of Department of Personnel endorsement of the Non-Competitive procurement request :**
(required only if the subject service involves training for state employees)

select one:

☒

Documentation Not Applicable to this Request

☐

Documentation Attached to this Request

(8) **description of procuring agency efforts to identify reasonable, competitive, procurement alternatives rather than to use non-competitive negotiation :**

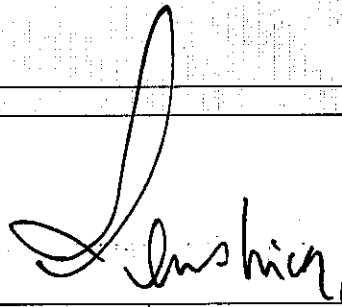
As described in question 3, at the time this program was begun institutions of higher education were exempted from the non-competitive justification process. The University of Tennessee had successfully completed projects of a similar nature and were the logical university to proceed with this project.

(9) **justification of why the state should acquire the service through Non-Competitive Negotiation rather than through A competitive process.**

As this is a continuation of the development process initiated in 1996, it is in the best interest of the State to contract with the University of Tennessee. No other contractor has the background experience with this program, or the knowledge and expertise.

AGENCY HEAD REQUEST SIGNATURE:

(must be signed by the ACTUAL procuring agency head as detailed on the Signature Certification on file with OCR — signature by an authorized signatory will be accepted only in documented exigent circumstances)



12/23/04

SIGNATURE DATE:

03/26/1995 01:14 6155328471
12/21/2004 08:31 615-532-9867

OIR ADMINISTRATION

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STATE OF TENNESSEE

FAX TRANSMITTAL

TO:	Bill Ezell, Chief Executive Officer Office for Information Resources	FAX # 532-0471
FROM:	Vic Mangrum, Director of TDOT IT	FAX # 741-0861
DATE:	December 14, 2004	
RFS#	NUMBER	
RE:	OIR Procurement Endorsement Documentation for — Evaluation of Roadway Efficiency (EVE)	
NUMBER OF FAX PAGES (INCLUDING COVER): 5		
<p>The proposed, service procurement documents referenced above are hereby forwarded to the Office for Information Resources (OIR) for review. The subject scope of services appears to include information systems services or information technology support activities.</p> <p>This communication seeks to ensure that OIR is aware of the procurement and has an opportunity to review the matter to determine whether OIR is supportive. Please indicate OIR endorsement of the procurement described by signature below and return this communication at your earliest convenience (note the return FAX number above).</p> <p>If you have any questions or concerns about this matter, please call Vic Mangrum, at 615-532-9867</p> <p>Thank you for your help.</p> <p><i>Vic Mangrum</i> Attachment</p>		
OIR ENDORSES THE SUBJECT PROCUREMENT REQUEST		
<i>Bill Ezell</i> Office for Information Resources		<i>12-21-2004</i> Date